

**WILLIAMSBURG  
ARCHITECTURAL REVIEW BOARD MINUTES  
Tuesday, April 12, 2005**

**CALL TO ORDER AND ATTENDANCE**

The regular semimonthly Architectural Review Board meeting was held on Tuesday, April 12, 2005, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Lane, Mr. Spence and Mr. Watson. Board members Mr. Klee, Mr. Hertzler and Mr. Walker were absent. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

**CONSENT AGENDA**

**ARB #05-018 Murphy/434 South Henry Street – Exterior Change (windows in garage) – Approved.**

**ARB #05-019 Millar/710 South Henry Street – Exterior Change (handicap ramp) – Approved.**

**ARB #05-020 Cundari/420 Scotland Street – Exterior Change (fire stair) – Approved.**

Mr. Williams motioned to approve the consent agenda with the removal of ARB #05-022 for further review.

**Recorded vote on the motion:**

Aye: Mr. Lane, Mr. Williams, Mr. Spence and Mr. Watson.

Nay: None.

Absent: Mr. Klee, Mr. Hertzler and Mr. Walker.

Abstain: None.

**ARCHITECTURAL PRESERVATION DISTRICT**

**ARB #05-022 Barnes/716 Jamestown Road – Exterior Change (reroof from cedar shake to architectural grade shingles) & Retroactive approval for retaining wall**

Mr. Williams noted he requested the removal of this case from the consent agenda due to a letter Board members received pertaining to the retaining wall encroaching on adjacent property. He clarified the Board's role is to look at the aesthetics of a structure on the applicant's property with any property line dispute being a civil matter between the two property owners and not within the purview of the Architectural Review Board.

Mr. Williams motioned to approve ARB #05-022 as presented noting the property line dispute is a civil matter between the two property owners.

**Recorded vote on the motion:**

Aye: Mr. Lane, Mr. Williams, Mr. Spence and Mr. Watson.

Nay: None.

Absent: Mr. Klee, Mr. Hertzler and Mr. Walker.

Abstain: None.

**CONCEPTUAL REVIEW**

**ARB #05-021 Williamsburg United Methodist Church/514 Jamestown Road – Church Expansion & Demolition of two buildings (500 Jamestown Road & 110 Cary Street)**

Hunter Bristow, Architect, Phillip Richardson, Contractor, and Doug Lord, Church member presented their request noting the following:

- Revised elevations were presented at the meeting to address staff concerns on the original proposal.
- Requesting conceptual approval of a fellowship hall and atrium.
- Requesting demolition of 500 Jamestown Road and 110 Cary Street for the proposed church expansion.
- An atrium is proposed between the new addition and the existing church which will have a glass roof and will not be visible from Jamestown Road or Cary Street.
- Ground gutters will be installed around the new addition.
- Materials and colors of the new addition will be consistent with the existing church.

Mr. Bristow asked Board members what style of door would be appropriate for the entrance to the atrium from Jamestown Road. Board members suggested a traditional style door with exterior muntins. Mr. Bristow discussed the spacing of the two windows and a door in the kitchen area facing Cary Street with the addition of pilasters to give the Cary Street elevation balance. Board members agreed with the changes presented at the meeting and that the overall design is moving in the right direction.

**OTHER**

**Vinyl Siding Institute Presentation – Vinyl siding update**

Matthew Dobson of the Vinyl Siding Institute and Scott Newlon of Alcoa Home Exteriors presented vinyl siding products and gave a power point presentation noting the following:

- Chemical composition of vinyl siding.
- Quality has improved in the area of better UV protection, less fading, more rigidity and selection of colors.

- Over 700 colors are available including Martin Senour and Sherwin Williams colors, which in the past were limited to 26 colors.
- Low maintenance and affordable for the typical vinyl siding.
- A higher end foam back vinyl siding is available but it costs about the same as Hardiplank siding.
- Installation needs to be in accordance with installation instructions with certified installers.

A discussion followed concerning the use of vinyl siding over existing siding. Mr. Williams noted the specifications for installation of vinyl siding presented to Board members for review were pretty specific and questioned the installation of vinyl siding over existing wood siding that was curled or deteriorated to a condition that the proper anchoring of the vinyl siding could not be achieved. He noted the Board was concerned with the aesthetics of vinyl siding and poor installation results in siding that buckles, separates, ripples, and contains dimples. Mr. Dobson acknowledged that proper installation was necessary and that if wood siding was curled it would probably need removal to install vinyl siding on an existing structure without buckling, ripples or dimples. He noted that installation requirements are not currently regulated by building codes and that the industry is focusing on getting installers certified. Several pictures of vinyl sided buildings were presented to Mr. Dobson indicating ripples; improper joints and dimples. Mr. Dobson acknowledged that the siding was not installed properly in the pictures presented at the meeting.

Board members noted the product has improved over the last several years; however, it was not quite on par with wood siding and expressed concern about the proper installation of vinyl siding on structures. The Board noted it was concerned with aesthetics and could not regulate who installs vinyl siding on buildings and that the building code does not address proper installation. Mr. Dobson agreed that current building code regulations do not properly address installation but the industry is trying to get a handle on encouraging better building code regulations. He believes the foam backed product with its added rigidity would be a significant improvement if installed properly. He will provide the Board with the addresses of nearby structures with this new product installed.

#### **Minutes March 22, 2005**

The minutes were approved as presented.

There being no further business, the meeting adjourned at 8:15 P.M.

Jason Beck  
Zoning Officer